


KC Non-Routed Administrative Request 	Doc Nbr: 88245292	Status: INITIATED
	Initiator: kmstaffo	Created: 09:41 AM 04/21/2021


Non-Routed Administrative Request

expand all collapse all
* required field

Document Overview 


Document Overview

* Description:	Prior Approval Request	Explanation:
Organization Document Number:		

Non-Routed Administrative Request Details 

New Non-Routed Administrative Request

















* Is this a pre-proposal or Letter of Intent?:	<input type="radio"/> Yes <input checked="" type="radio"/> No
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Institutional Proposal ID: 00653822  (Version 1)

Enter in **Description**—Short description of the request.

Enter in **Institutional Proposal ID (IPID)** - Only enter IPIDs for New, Resubmission or Competitive Renewal proposals. If you are submitting a request related to a supplement, add that note to the comment box, but enter in the IPID associated with the original proposal here.

You can find your IPID in the Proposal Summary notice sent from ORA, in GMT, or by searching in this form by clicking on the magnifying glass.

Institutional Proposal ID:	
Account ID:	
Principal Investigator:	STEMARTI 
Lead Unit:	 
Proposal Person:	
Project Title:	
Proposal Type:	select  
Status:	 
Sponsor Proposal ID:	
Sponsor Tracking Number:	
Grants.gov Tracking Number:	
Sponsor Code:	 
Sponsor Name:	
Grant Services Team:	select
Grant Services Administrator:	select
Agency Routing Identifier:	
Initial Requested Start Date From:	
Initial Requested Start Date To:	
Initial Requested End Date From:	
Initial Requested End Date To:	
Proposal Create Date From:	
Proposal Create Date To:	

search clear cancel

In the search results, check the Proposal Type to ensure you have the appropriate IPID.

Return Value	Institutional Proposal Id	Proposal Type	Status	Lead Unit ID	Account ID	Project Title	Sponsor Name	Prime Sponsor	Principal Investigator	Sponsor Proposal ID	Initial Requested Start Date	Initial Requested End Date	Project Requested Start Date	Project Requested End Date	Initial Period Total Cost	Project Total Cost
Return Value	00653822	New	Pending	UA-RSCH		10 Reason's IU is the Best University	PURDUE UNIVERSITY		Martin, Steve Allen		07/01/2022	06/30/2023	07/01/2022	06/30/2023	150,000.00	150,000.00

Institutional Proposal ID: 00653822 (Version 1)							
Status: Pending				Proposal Type: New			
* Sponsor Code: 030680 - PURDUE UNIVERSITY				Prime Sponsor ID: -			
Proposed Project Start Date: 07/01/2022				Proposed Project End Date: 06/30/2023			
Principal Investigator: Martin, Steve Allen				* Project Title: 10 Reason's IU is the Best University			
Grant Services Administrator: Katie Gray kmstaffo@iu.edu (317) 278-4819				* Lead Unit ID: UA-RSCH - RESEARCH ADMINISTRATION			
IP Medusa Link: IP Medusa							
Unfunded Request Type: select				Comments:			
Special Review Please enter any updated Special Review information. If Human Subjects, Animals, Biohazards, or rDNA are being added that were not included in the original proposal please add a note in the comments box above.							
	* Type	* Approval Status	IU Protocol ID	Application Date	Approval Date	Expiration Date	Exemption #
1	Human Subjects	Not yet applied					E1 E1B E2

Review the IPID information returned to the form to ensure you have the correct IPID entered.

Select appropriate **Request Type** form box. This box changes based on if the IPID is funded or unfunded.

Enter in any notes you need us to know about the request in the **Comments** box.

If unfunded, review the special review information returned and update as needed.

Unfunded Request Type:	select select Budget Revision to Pending Proposal Change of Lead Unit NIH JIT Request NSF Proposal File Update Post Submission Materials Proposal Withdraw Notice Sponsor Additional Information Request
Funded Request Type:	select select Budget Revision to Active Project Carryover Request Change in Lead IU Unit Grant Transfer From IU No Cost Extension Other Sponsor Prior Approval Request Progress/Final Reports Submitted by ORA Relinquish Statement Sponsor Additional Information Request Termination of an Award

Delivery Info						
* Deadline Date:		<input type="text"/>	Deadline Time:		<input type="text"/>	
Delivery Type:		<input type="text" value="select"/>	Delivery Instructions:		<input type="text"/>	
Please list emails of others to be included on submission notification (PI and Requestor are always included):			<input type="text"/>			
Notes and Attachments (0) hide						
Notes and Attachments						
	Posted Timestamp	Author	* Note Text	Attached File	Notification Recipient	Actions
add:			<input type="text"/>	<input type="button" value="Choose File"/> <input type="text" value="No file chosen"/> <input type="button" value="CANCEL"/>		<input type="button" value="add"/>
Ad Hoc Recipients show						
Route Log show						
<input type="button" value="submit"/> <input type="button" value="save"/> <input type="button" value="blanket approve"/> <input type="button" value="close"/> <input type="button" value="cancel"/>						

Enter in **Deadline Date** —Please allow at least 4 business days for ORA to process your request, if possible.

Enter in **Delivery Type**—Indicate how the request needs to be submitted.

Enter any special submission instructions in the **Delivery Instructions** box., i.e. email address of sponsor for submission, submission system url.

If anyone other than the PI and initiator of this request need to be copied on the review or submission emails, please enter their email address in the **Please list emails of others to be included on submission notification (PI and Requestor are always included):** box.

Attach any guidelines, copy of sponsor request, draft documentation and other relevant items to the **Notes and Attachments** section. Be sure to click the add button each time to add a new file.

Click **Submit** to send the request to ORA for review. (Note: these requests do not route for unit/PI approval, so be sure to list anyone who needs notified in the notification box.)