# Declaration of Consent for Storage and Processing of Personal Data for the Purpose of Research conducted by Indiana University

Your personal data may be regulated under the EU General Data Protection Regulation (the “GDPR”). This document provides notice of rights you may have under the GDPR and confirms your consent to the collection and processing of your personal data in this research study.

The Trustees of Indiana University on behalf of [insert IU unit and address] (“IU”) acts as the data controller with respect to your personal data. The principal investigator for this research study is [insert name and contact information.]

Your personal data will be retained [insert timeframe, e.g. “for x years, until the conclusion of publication of the study findings, until the data is no longer useful for the intended purposes of the research.”] The researchers will only use your data as outlined in the [Informed Consent Statement or Study Information Sheet].

1. As part of research being conducted at Indiana University, Indiana University will collect the following categories of your personal data (“**Data**”):

[These are examples of identifiable data that are often collected in research. Remove any elements that are not applicable to your study and add any other identifiers that you will collect.]

* + name
	+ address
	+ date of birth
	+ citizenship
	+ e-mail address
	+ phone number
	+ IP address
	+ voice recordings
	+ facial images

Special Category Data

[These data elements are considered special category data under the GDPR and explicit consent from subjects is required to collect this data. If any of these data will be collected, these items **must** be listed here. Remove any items which you will not collect as part of this research.]

* + Race and ethnic origin
	+ Religious or philosophical beliefs
	+ Political opinions
	+ Trade union memberships
	+ Biometric data used to identify an individual
	+ Genetic data
	+ Health data
	+ Data related to sexual preferences, sex life, and/or sexual orientation
1. By [choose one: signing this declaration OR checking the box below indicating your agreement] you give your consent that Indiana University may collect, transfer, store, and process your Data in the United States for the purposes of conducting the research described in the [Informed Consent Statement or Study Information Sheet]. [if applicable, add this text: Your personal data will be shared with the following organizations or individuals who are not affiliated with Indiana University:]
	* Study sponsor name
	* Transcription service
	* Name(s) of non-IU investigator(s)
2. You are free to give us your consent. If you choose not to provide your consent, you will not be able to participate in this research.
3. You have the right to withdraw your consent at any time with effect for the future. You can withdraw your consent by e-mail to [insert relevant IU unit email address] or written notice to [insert IU unit physical address]*.* If you withdraw your consent, no further data will be collected from you; however, the researchers may continue to use data that has already been collected about you if the researchers determine that ceasing to use such data could seriously impair the achievement of the objectives of the research.
4. With regard to the processing of your Data, you have the following rights:
	* Request from us access to your personal data pursuant to Art. 15 GDPR.
	* Request from us rectification of your personal data pursuant to Art. 16 GDPR.
	* Request from us erasure of your personal data pursuant to Art. 17 GDPR.
	* Request from us restriction of processing pursuant to Art. 18 GDPR.
	* Right to data portability pursuant to Art. 20 GDPR.
	* Right to lodge a complaint with a supervisory authority pursuant to Art. 57(1) lit. f GDPR.

[Subjects can provide consent by signing or typing their name, or by using a check box and typing their name. If a check box is used, subjects must check the box to continue-it cannot be pre-checked. The GDPR consent documentation must be retained so long as the data is in use, or until it is deleted or wholly anonymized. ]

[ ]  I have read and agree to the terms of data collection and use as explained in this document.

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place, date

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Signature or name of the data subject