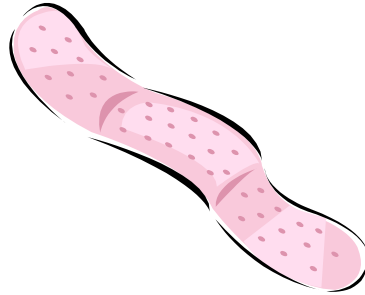


## EMPLOYEE ON-THE-JOB INJURIES AND ILLNESSES

For more information, please visit the IUPUI Environmental Health & Safety website  
<http://ehs.iupui.edu/accidents-injuries.asp>



In an effort to maintain a safe and healthy campus and work environment, illnesses and injuries that occur on campus or during the course of employment with IUPUI must be reported. It is the intent of the IUPUI to minimize illnesses and injuries by correcting identified causes when appropriate and feasible.

The EMPLOYEE must immediately report to his or her SUPERVISOR any injury or work related illness experienced at work. This includes any injury or illness that requires immediate medical care and any, which may in the future need medical attention.

If you need immediate medical assistance or are unable to escort yourself to IUPUI Health Services call 911 for ambulance assistance.

### **Getting Medical Attention:**

Obtain medical attention from IUPUI Health Services during normal working hours;

M, T, W, F 7:30 a.m.- 5:00 p.m.

Thursday 9:00 a.m.- 5:00 p.m.

*Location: 1140 West Michigan Street,  
Coleman Hall, Room 101  
Phone: 274-5887*

### **After Hours, serious injury/emergency situations:**

If the injury requires emergency medical treatment the employee must go to the ***IU Health Methodist Hospital Emergency Room.***



# Procedures for After-Hours Work-Related Injuries

Employees who are injured on the job during hours in which the IUPUI Campus Health clinic is closed (nights after 5:00 p.m. and weekends) have three options for medical treatment depending on the nature of the injury:

1. **Emergency** — If the injury requires emergency medical treatment the employee must go to the **IU Health Methodist Hospital Emergency Room**.
2. **Immediate Treatment** — If the injury requires immediate medical attention employees are required to seek treatment at the **IU Health-Occupational Services Park Fletcher clinic located at 5603 West Raymond Street** (see map below).
3. **Next Business Day** — If the injury is minor and can be tolerated until the next business day employees are required to go to **IUPUI Campus Health located in Coleman Hall**.

If a work-related injury occurs during the night or on a weekend:

- ⇒ Notify your Supervisor of the injury.
- ⇒ Seek medical treatment. The injured employee with a non-emergency must be escorted to Park Fletcher by the Supervisor or designated department representative.
- ⇒ Needlestick or blood exposure injuries call the OUCH pager at 312-6824.



**2** 5603 W Raymond St • Indianapolis, IN 46241  
Open 24 Hours Daily | T 317.241.8266

**Transportation to Park Fletcher** — University vehicles should be used whenever possible to transport the injured employee to the Park Fletcher clinic. Departments that do not have a University vehicle may contact the IU Police Indianapolis at 274-7911 to arrange Yellow Cab transportation.