

SUBAWARD REQUEST FORM - NEW SUB**IU Award Information:**

IU Principal Investigator:

Department Contact:

Grant Account Number:

Fixed Price Yes No (If yes, prior approval required. A delay in processing may occur if prior approval has not been received.)

Prime Funding Source: Fed/Fed Pass Thru Non Fed (State, Non-Profit, Foundation, etc.) Commercial/Industry

Subrecipient Information:

Subrecipient Institution Name:

Subrecipient Principal Investigator:

Subrecipient Administrative Contact:

Subaward Amount: \$

Period of Performance: Same as Prime Award Other (must fall in prime award dates) to

Research Risks (check all that apply): Human Subjects rDNA Animal Subjects Stem Cells N/A

Required Attachments:

Please note the following documents must be attached in order to process the subaward. If there are no changes from the original proposal, please select the 'None' option. The Subrecipient Commitment Form will be pulled from the proposal, please ensure a copy is attached if it was not included in the original KC routing.

Statement of Work (Fixed price subs must include deliverables)

Budget

Subrecipient Commitment Form

or

No changes from proposal (Budget/SOW dates must match award period of performance) SOW/Budget found in KC Document #

Addtl. Notes:

I certify that the above information is true and accurate. The submission of this form verifies appropriate authorization to initiate the requested subrecipient actions stated above.

Requestor Name: _____ Date: _____

DIRECTIONS:

1. Please submit this form and all required documents to subaward@iu.edu.
2. A separate form is required for each subaward requested, however multiple requests may be included in one email.

Please note that packets submitted with incomplete forms or without all required attachments will delay processing of the subaward.